



## Duroply Industries Limited

(Formerly: Sarda Plywood Industries Limited)  
113 Park Street, North Block 4th Floor  
Kolkata-700016, Ph.: (033) 22652274



Ref: 5404/

September 30, 2020

Bombay Stock Exchange Ltd.  
Corporate Relationship Department  
Rotunda Building, 1<sup>st</sup> Floor  
New Trading Ring, P.J. Towers  
Dalal Street, Mumbai - 400 001

Scrip Code : BSE : 516003

Dear Sirs,

### Subject: Submission of Newspaper publications

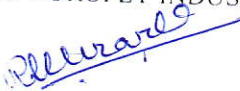
Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) read with Part A, Para A of Schedule III to the said Regulations, we hereby submit copies of the newspaper publications made on September 26, 2020 in "Financial Express" (English) (All Editions) and "Duranta Barta" (Bengali) (Kolkata Edition), intimating the completion of despatch of Notice convening the 63<sup>rd</sup> Annual General Meeting (including details pertaining to e-Voting) and Annual Report for the financial year ended March 31, 2020, to the Members of Duroply Industries Limited.

The aforesaid information is also available on the website of the Company, viz., [www.duroply.in](http://www.duroply.in).

We request you to take the same on record.

Thanking you,

Yours faithfully,  
For DUROPLY INDUSTRIES LIMITED

  
[RAVI KUMAR MURARKA]  
CFO & Company Secretary

Toll Free: 1800-345-3876 (DURO) | E-Mail: [corp@duroply.com](mailto:corp@duroply.com) | Website: [www.duroply.in](http://www.duroply.in)

Find us on:    [duroplyindia](https://www.instagram.com/duroplyindia)

Regd. Office: 9, Parsee Church Street, Kolkata-700001 • CIN: L20211WB1957PLC023493



## DUROPPLY INDUSTRIES LIMITED

[Formerly : Sarda Plywood Industries Ltd.]

Regd. Office : 9 Parsee Church Street, Kolkata-700001

CIN : L20211WB1957PLC023493, www.duroply.in

E-mail : corp@duroply.com Phone : 033 2265 2274

### **NOTICE OF 63RD ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING AND BOOK CLOSURE**

Notice is hereby given that the **63rd Annual General Meeting** (the "AGM" or the "Meeting") of the Members of **Duroply Industries Limited** (the "Company") will be held on **Saturday, October 17, 2020 at 11.00 A.M. (IST)** through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM") to transact the businesses as set out in the Notice convening the Meeting (the "Notice"). In view of the prevailing COVID - 19 pandemic, the Ministry of Corporate Affairs (the "MCA") vide its General Circulars No. 14/2020, No. 17/2020 and No. 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020 respectively (hereinafter, collectively referred to as the "MCA Circular") read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, has allowed companies to conduct their annual general meetings through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), in compliance with the aforesaid circulars and the relevant provisions of the Companies Act, 2013 (as amended) (the "ACT") and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) (the "Listing Regulations").

In accordance with the said Circulars, the Notice convening the 63rd AGM alongwith the Annual Report including Audited Financial Statements for the financial year ended March 31, 2020, has been sent only through e-mail to those Members whose e-mail addresses are registered with the Company / Depository Participants / Registrar and Share Transfer Agent (the "RTA") i.e., M/s. Maheshwari Datamatics Private Limited and holding equity shares of the Company as on September 18, 2020. The Notice and the Annual Report are available on the website of the Company viz., www.duroply.in and of the Stock Exchange where the Equity Shares of the Company are listed viz., www.bseindia.com. The Notice shall also be available on the e-Voting website of the agency engaged for providing e-Voting facility, i.e., Central Depository Services (India) Limited ("CDSL"), viz., www.evotingindia.com

Members are requested to refer to the Newspaper advertisement dated **September 24, 2020** issued by the Company and published on **September 25, 2020** in "Financial Express" (English) and "Duranta Barta" (Bengali) for further details pertaining to the Meeting. The said advertisement is also available on the website of the Company and of the Stock Exchange where the Equity Shares of the Company are listed.

Members are also informed hereby that :

1. Pursuant to Section 108 of the Act and Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the Listing Regulations, the Company is pleased to provide e-Voting facilities through CDSL to its Members, in respect of the businesses to be transacted at the AGM. The manner and instructions to cast votes through remote e-Voting as well as through e-Voting system during the meeting have been provided alongwith the Notice.
2. The businesses set out in the Notice shall be transacted through e-Voting only. The Members, whose names appear in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on **Friday, October 9, 2020** being the cut-off date, shall be entitled to avail the e-Voting facility. Once vote(s) on Resolution(s) are cast by any member, the same cannot be changed subsequently. The remote e-Voting will commence on **Wednesday, October 14, 2020 (9.00 A.M. IST)** and end on **Friday, October 16, 2020 (5.00 P.M. IST)**. Thereafter, the module of remote e-Voting shall be disabled by CDSL at 5.00 P.M. on October 16, 2020. A person who is not a Member as on cut-off date, i.e., **Friday, October 9, 2020**, should treat the Notice for information purpose only.
3. Members attending the AGM, who have not cast their votes by remote e-voting, shall be eligible to exercise their voting rights during the AGM through e-Voting system via., www.evotingindia.com  
Members who have exercised their voting rights by remote e-Voting prior to the AGM may attend the AGM through VC or OAVM but shall not be entitled to cast their votes again during the AGM.
4. Any person, who acquires equity shares of the Company and becomes a Member after despatch of the Notice of the AGM and holds shares as on the cut-off date, i.e., **October 9, 2020** may obtain the Login ID and Password for e-Voting, by sending a request to CDSL at helpdesk.voting@cdslindia.com or to the Company at investors@duroply.com  
Members who are already registered with CDSL for remote e-Voting can use their existing User ID and Password for e-Voting.
5. All documents referred to in the Notice and the Explanatory Statement thereto shall be made available for inspection by the Members of the Company, without payment of fees, upto and including the date of the AGM. Members desirous of inspecting the same may send their requests at investors@duroply.com from their registered e-mail addresses mentioning their name and folio number / demat account number.
6. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or call 1800225533. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call 1800225533.

Notice is hereby also given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company shall remain closed from **9th October 2020 to 17th October 2020** (both days inclusive) for the purpose of 63rd AGM.

For Duroply Industries Ltd.

Sd/-

[RAVI KUMAR MURARKA]  
CFO & Company Secretary

Place : Kolkata

Date : 25th September, 2020

