



Duroply Industries Limited

113 Park Street, North Block 4th Floor  
Kolkata-700016, Ph: (033) 22652274



Ref: 5404/22-23/0050

September 06, 2022

**Department of Corporate Services**

BSE Limited  
25th Floor, P.J. Towers,  
Dalal Street, Fort,  
Mumbai - 400 001

Scrip Code: BSE: 516003

**Subject: Submission of Newspaper publications**

Dear Sir/Madam,

Pursuant to Regulation 30 read with Para A, Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, we hereby submit copies of the newspaper publications made on September 06, 2022 in "Financial Express" (English) (All Edition) and "Duranta Barta" (Bengali) (Kolkata Edition) intimating Book Closure Period and despatch of the Notice convening the 65<sup>th</sup> AGM (including details pertaining to e-Voting) and the Annual Report for the financial year 2021-22 to the members of Duroply Industries Limited.

The aforesaid information is also available on the website of the Company, viz., [www.duroply.in](http://www.duroply.in).

This is for your information and record.

Thanking you,

Yours faithfully,  
For DUROPLY INDUSTRIES LIMITED

*Komal Dhruv*

KOMAL DHRUV  
Company Secretary

Enclosed: As above

Toll Free: 1800-345-3876 (DURO) | E-Mail: corp@duroply.com | Website: www.duroply.in

Find us on:    duroplyindia

Regd. Office: 9, Parsee Church Street, Kolkata-700001 • CIN: L20211WB1957PLC023493



## DUROPLY INDUSTRIES LIMITED

CIN: L20211WB1957PLC023493  
 Registered Office: 9 Parsee Church Street, Kolkata - 700001  
 Corporate Office: North Block, 4th Floor,  
 113 Park Street, Kolkata - 700 016  
 Phone: +033-22652274  
 E-mail: corp@duroply.com | Website: www.duroply.in

### NOTICE OF 65TH ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING AND BOOK CLOSURE

Notice is hereby given that the **65th Annual General Meeting** (the "AGM") of the Members of **Duroply Industries Limited** (the "Company") will be held on **Wednesday, September 28, 2022 at 12.00 NOON. (IST)** through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM") to transact the businesses as set out in the Notice of the 65th AGM. In view of the prevailing COVID - 19 pandemic, the Ministry of Corporate Affairs (the "MCA") vide its General Circulars No. 14/2020, No. 17/2020, No. 20/2020, No. 02/2021 and No. 02/2022 dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021 and May 5, 2022 respectively (hereinafter, collectively referred to as the "MCA Circulars") read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79, SEBI/HO/CFD/CMD2/CIR/P/2021/11 and SEBI/HO/CFD/CMD2/ CIR/P/2022/62 dated May 12, 2020, January 15, 2021 and May 13, 2022 respectively (hereinafter, collectively referred to as the "SEBI Circulars"), has allowed companies to conduct their annual general meetings through VC or OAVM, in compliance with the aforesaid circulars and the relevant provisions of the Companies Act, 2013 (as amended) (the "ACT") and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) (the "Listing Regulations").

In accordance with the aforesaid Circulars and owing to the difficulties involved in dispatching of physical copies, the Notice convening the 65th AGM along with the Annual Report for the Financial Year 2021-22, have been sent through electronic mode on **Monday, September 05, 2022** only to those Members whose e-mail addresses are registered with the Company / Depository Participants / Registrar and Share Transfer Agent (the "RTA") i.e., M/s. Maheshwari Datamatics Private Limited and holding equity shares of the Company as on **Friday, August 26, 2022**.

The Notice convening the 65th AGM and Annual Report for the Financial Year 2021-22 are available on the website of the Company viz., www.duroply.in and on the website of the Stock Exchange i.e. BSE Limited at www.bseindia.com. Further, the Notice of the 65th AGM shall also be available on the website of the e-voting agency- Central Depository Services (India) Limited (CDSL) i.e. www.evotingindia.com.

Members are requested to refer to the Newspaper advertisement dated September 01, 2022 issued by the Company and published on September 02, 2022 in "Financial Express" (English) and "Duranta Barta" (Bengali) for further details pertaining to the 65th AGM. The said advertisement is also available on the websites of the Company and of the Stock Exchange where the Equity Shares of the Company are listed.

Members are also informed hereby that:

- Pursuant to Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the Listing Regulations read with SEBI Circular No SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 relating to e-voting facility provided by Listed Entities, the Company is pleased to provide e-voting facilities through CDSL to its Members, in respect of the businesses to be transacted at the AGM. As per SEBI Circular No SEBI/HO/CFD/CMD/CIR/P/ 2020/242 dated December 9, 2020 e-voting process will also be enabled for all individual demat account holders, by way of a single login credentials through their demat accounts/ websites of Depository Participant(s). The manners and instructions to cast votes through remote e-voting as well as through e-voting system during the AGM have been provided alongwith the Notice.
- The businesses set out in the Notice shall be transacted through e-voting only. The Members, whose names appear in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on **Wednesday, September 21, 2022** being the cut-off date, shall be entitled to avail the e-voting facility. Once vote(s) on Resolution(s) are cast by any member, the same cannot be changed subsequently. The remote e-voting will commence on **Sunday, September 25, 2022 (9.00 A.M. IST)** and end on **Tuesday, September 27, 2022 (5.00 P.M. IST)**. Thereafter, the module of remote e-voting shall be disabled by CDSL at 5.00 P.M. on September 27, 2022. A person who is not a Member as on cut-off date, i.e., Wednesday, September 21, 2022, should treat the Notice for information purpose only.
- Members attending the AGM, who have not cast their votes by remote e-voting, shall be eligible to exercise their voting rights during the AGM through e-voting system via., www.evotingindia.com.  
 Members who have exercised their voting rights by remote e-voting prior to the AGM may attend the AGM through VC or OAVM but shall not be entitled to cast their votes again during the AGM.
- Any person, who acquires equity shares of the Company and becomes a Member after despatch of the Notice of the AGM and holds shares as on the cut-off date, i.e., Wednesday, September 21, 2022 may obtain the Login ID and Password by sending a request at helpdesk.evoting@cdslindia.com. The detailed procedure for obtaining the Login ID and Password is mentioned in the Notice of the AGM. However, if the Members who are already registered with CDSL for remote e-voting can use their existing User ID and Password for e-voting.
- In case you have any queries or issues regarding AGM and e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or call at 1800 22 55 33. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at 1800 22 55 33.

Notice is hereby also given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company shall remain closed from **September 22, 2022 to September 28, 2022** (both days inclusive) for the purpose of 65th AGM.

For Duroply Industries Limited  
 Sd/-  
 (KOMAL DHURUV)  
 Company Secretary

Place: Kolkata  
 Date: September 05, 2022



## MOLD-TEK PACKAGING LIMITED

CIN: L21022TG1997PLC026542

Regd. Off: 8-2-293/82/A/700, Ground Floor, Road No 36, Jubilee Hills, Hyderabad-500033, Telangana, India. Ph No: 040-40300300, Fax No:040-40300328

Email: cs@moldteckpackaging.com; ir@moldteckpackaging.com.  
 Website: https://www.moldteckpackaging.com/

### NOTICE OF THE TWENTY FIFTH (25<sup>th</sup>) ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCING ("VC") / OTHER AUDIO-VISUAL MEANS ("OAVM"), BOOK CLOSURE, CUT-OFF DATE AND INFORMATION ON E-VOTING.

Notice is hereby given that the **25<sup>th</sup> Annual General Meeting** ("25<sup>th</sup> AGM") of the members of **Mold-Tek Packaging Limited** ("the Company") is scheduled to be held on **Friday, the 30<sup>th</sup> day of September, 2022 at 11:00 a.m. (IST)** through Video Conferencing/ Other Audio Visual Means ("VC/OAVM") to transact the Ordinary and Special Businesses, as set out in the Notice of the 25<sup>th</sup> AGM in compliance with the applicable provisions of the Companies Act, 2013 and the Rules framed thereunder, the SEBI (LODR) Regulations, 2015, and General Circular No's. 14/2020, 17/2020, 20/2020 and 02/2022 dated April 08, 2020, April 13, 2020, May 05, 2020 and May 05, 2022 respectively, issued by the Ministry of Corporate Affairs, read with SEBI Circulars dated May 12, 2020 and May 13, 2022 (the "Circulars"), without the physical presence of the Members at a common venue.

In terms of the above Circulars, the Notice of the 25<sup>th</sup> AGM and the Annual Report for the financial year 2021-22 including the Audited Financial Statements for the year ended March 31, 2022 ("Annual Report"), is being sent only by email to those Members whose email addresses are registered with the Company/Depository Participants (DP). The requirements of sending physical copy of the Notice and Annual Report to the Members have been dispensed with, in accordance with the said Circulars.

The members (holding shares in physical/electronic form) may follow the process for registration of email address/ bank account details and/ or other KYC details, for obtaining Notice and Annual Report, instruction for e-voting and/or obtaining user ID/password for remote e-voting/e-voting and process for up-dation of bank account details for the receipt of unpaid/unclaimed dividend, as given in the Notice of the 25<sup>th</sup> AGM.

**Book Closure:** Register of Members and the Share Transfer books of the Company will remain closed from **Saturday, 24<sup>th</sup> September, 2022 to Friday, 30<sup>th</sup> September, 2022** (both days inclusive).

**Cut-off date:** The Company has fixed **Friday, 23<sup>rd</sup> September, 2022** as the Cut-Off Date/Record Date for the purpose of payment of final dividend for the Financial Year 2021-2022, if declared, at the 25<sup>th</sup> AGM and e-voting (both remote e-voting as well as e-voting during the AGM) for the said 25<sup>th</sup> AGM.

**VC/OAVM:** The members are requested to participate in the 25<sup>th</sup> AGM through VC/OAVM by following the detailed procedure and instructions which forms part of the Notice of the 25<sup>th</sup> AGM.

**E-Voting:** Members are provided with the facility to cast their vote electronically, through the e-voting services provided by Central Depository Services (India) Limited (CDSL), on all resolutions set forth in the Notice of the 25<sup>th</sup> AGM. The remote e-voting shall commence on **Monday, 26<sup>th</sup> September, 2022, at 9:00 a.m. (IST)** and shall end on **Thursday, 29<sup>th</sup> September, 2022 at 5:00 p.m. (IST)**. Members may note that remote e-voting facility will be disabled after **5:00 p.m. (IST) on Thursday, 29<sup>th</sup> September, 2022**. The members who have not cast their vote electronically through remote e-voting can exercise their vote through e-voting during the 25<sup>th</sup> AGM.

Members whose names are recorded in the register of members / register of beneficial owners as on the cut-off/ record date i.e., **Friday, 23<sup>rd</sup> September, 2022**, shall only be entitled to avail the facility of remote e-voting (**between 26<sup>th</sup> September, 2022 to 29<sup>th</sup> September, 2022**) /e-voting during the 25<sup>th</sup> AGM. Once the vote on a resolution is cast by the member, he / she shall not be allowed to change it subsequently. The members who have not cast their vote electronically through remote e-voting can exercise their e-voting at the 25<sup>th</sup> AGM. Members who have cast their votes by remote e-voting prior to the 25<sup>th</sup> AGM may also attend the 25<sup>th</sup> AGM but will not be entitled to cast their vote again thereat.

Investors who become members of the Company after the dispatch of the notice by email and who hold the shares as on the cut-off date i.e., **Friday, 23<sup>rd</sup> September, 2022**, may obtain the user ID and password by sending a request to the Depositories/ respective Depository Participant/Company/ RTA, in the manner stated in the e-voting instructions provided in the Notice of the 25<sup>th</sup> AGM and in accordance with the SEBI Circular dated 9<sup>th</sup> December, 2020.

The Company has appointed Mr. Ashish Kumar Gaggar, Practicing Company Secretary, as the Scrutinizer to scrutinize the e-voting and remote e-voting process in a fair and transparent manner.

The Notice of the 25<sup>th</sup> AGM along with Annual Report for the financial year 2021-22, is also available on the website of the company at <https://www.moldteckpackaging.com/investors.html> and also on the website of Stock Exchanges i.e. BSE Limited, National Stock Exchange of India Limited and on the website of Central Depository Services (India) Limited (CDSL) at <https://www.bseindia.com/>, <https://www.nseindia.com/> and [www.evotingindia.com](http://www.evotingindia.com) respectively.

In case of any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533/022-23058738 and 022-23058542/43.

For Mold-Tek Packaging Limited

Sd/-

Subhojee Bhattacharjee

Date: 05.09.2022

